



ST. MARGARET'S CHURCH

ANNAPOLIS • MARYLAND • ESTABLISHED 1692

1601 Pleasant Plains Road
Annapolis, Maryland 21409

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FUNERAL ARRANGEMENTS

This document is to be filled out in consultation with the parish clergy.

Full Name: _____

Date of Birth: _____ Place of Birth: _____

Person(s) responsible for arrangements: _____

Family members and others to be contacted: _____

For my funeral, I would prefer the following arrangements: *(Indicate with an X)*

Time of service: Morning _____ Afternoon _____ Evening _____ Saturday Daytime _____

I prefer: Funeral service _____ Memorial service _____

I prefer: Rite I (*Book of Common Prayer p. 469*) _____ Rite II (*BCP p. 491*) _____

Holy Eucharist: yes _____ no _____

Sung service (*chanted by the officiant*) yes _____ no _____

In addition to the Parish Clergy, I would like the following minister(s) to participate in the services:

I would _____ would not _____ like a choir (*Please understand this may or may not be possible.*)

Procession: Anthems (*Rite II p. 491-2*) _____ or

Hymn _____

Lessons: Old Testament _____

Reader _____

Psalm Number _____ Canticle Number _____ Hymn _____

Note: You may designate a reader, or leave it to the family or clergy to choose a reader.

FUNERAL ARRANGEMENTS CONTINUED...

Epistle: _____

Epistle Reader: _____

The Gradual Hymn: _____

Gospel: _____

In addition to a homily, is there anyone else you would like to speak at the service?

Apostle's Creed: _____ (Yes or No)

Prayers of the People: Page 465 _____; Page 480 _____; Page 497 _____

Offertory Anthem: (Yes or No) _____ Hymn: _____

Anthem: _____

Eucharistic Prayer: Rite I, Prayer I, pg. 333 _____ Rite I, Prayer II, pg 340 _____
Rite II, Prayer A, pg 361 _____ Rite II, Prayer B, pg 367 _____
Rite II, Prayer C, pg 369 _____ Rite II, Prayer D, pg 372 _____
The Lord's Prayer: _____ Traditional _____ Contemporary

Hymn(s) During Communion: _____

Recessional Hymn: _____

Music selections will be approved by the clergy and music director.

Other Music you wish be included in the service, i.e. prelude, postlude, solos, etc.:

These instructions pertain to the Funeral Service itself.

If you have additional preferences or instructions, please note them on Page 4.

ADDITIONAL INSTRUCTIONS

Name of Funeral Home: _____

Address of Funeral Home: _____

Telephone of Funeral Home: _____

Visitation Instructions: _____

____ I do ____ I do not wish to have my coffin open at the funeral home.

Coffin Specifications: ____ Least Expensive ____ Mid-range ____ Elaborate

Cremation Instructions: _____ Before Funeral _____ After Funeral

Place of Burial: _____

Location: _____

Instructions for donation of organs: _____

Names of Ushers and/or Pall Bearers: _____

Acolytes: _____

Flower wishes for the church: _____

In lieu flowers, please send donations to: _____

My Will is located: _____

The Executor of my Will is: _____

Address: _____ Telephone: _____

Your Signature: _____ Date: _____

Witness: _____ Date: _____

*A copy of these instructions should be given to the clergy to be kept on file in the church office.
A duplicate copy should be placed with your will and kept in an appropriate place.
These instructions may be changed at any time.*

**The liturgy for the dead is an Easter liturgy.
It finds all meaning in the resurrection.
Because Jesus was raised from the dead, we too, shall be raised.**

The liturgy, therefore, is characterized by joy, in the certainty that “neither death, nor life, nor angels, nor principalities, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord.”

This joy, however, does not make human grief unchristian. The very love we have for each other in Christ brings deep sorrow when we are parted by death. Jesus himself wept at the grave of his friend. So, while we rejoice that one we love has entered into the nearer presence of our Lord, we sorrow in sympathy with those who mourn. *(BCP p. 507)*

CONCERNING THE SERVICE

The death of a member of the Church should be reported as soon as possible to, and arrangements for the funeral should be made in consultation with, the Minister of the Congregation.

Baptized Christians are properly buried from the church. The service should be held at a time when the congregation has opportunity to be present.

The coffin is to be closed before the service, and it remains closed thereafter. It is appropriate that it be covered with a pall or other suitable covering.

If necessary, or if desired, all or part of the service of Committal may be said in the church. If preferred, the Committal service may take place before the service in the church. It may also be used prior to cremation.

A priest normally presides at the service. It is appropriate that the bishop, when present, preside at the Eucharist and pronounce the Commendation.

It is desirable that the Lesson from the Old Testament, and the Epistle, be read by lay persons.

When the services of a priest cannot be obtained, a deacon or lay reader may preside at the service.

At the burial of a child, the passages from Lamentations, 1 John, and John 6, together with Psalm 23, are recommended.

It is customary that the celebrant meet the body and go before it into the church or towards the grave.

The anthems at the beginning of the service are sung or said as the body is borne into the church, or during the entrance of the ministers, or by the celebrant standing in the accustomed place.

(Book of Common Prayer page 490)