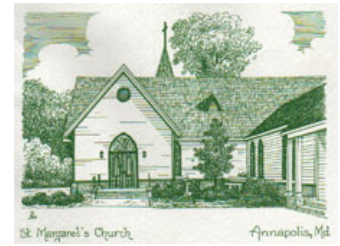




St. Margaret's Church  
Westminster Parish  
Vestry Meeting  
Tuesday, May 16, 2017



The Martyrs of the Sudan - 1983



Attending:

Peter Mayer+, Rector  
Charlie Lang, Treasurer  
Nellie Bowers  
Paul O'Donnell  
Valery Weekley

Anne Sessions, Senior Warden  
Kathy Polk, Clerk  
Maggie Cullman  
Doug Seybert  
Tom Wenz

Steve Brennan, Junior Warden  
Fran Becker  
Gwen Davis  
Al Todd

Absent: Jane Hague+, Julia Drooff, Christine Feldman, Ruth Harmon, Tim Parker, Trish Schilling

1. Opening Prayer – 2. **The minutes from April were approved with corrections and accepted.**

### 3. Submitted Reports

**Rector's Report:** The Rev. Peter Mayer

Peter+ personally thanked Tommy Bowers for the offer of a cross. There is a review board that will be considering it. The protocol is in the vestry binders. Peter+ also referred members to a submitted First Quarter Churchyard Report from Judy Hall and Elizabeth Radley. We are currently collecting bids and quotes for an organ replacement. This will be a vestry decision. Vestry members are invited to listen to various organs at different locations. Peter+ thanked Charlie Lang for serving as delegate to the convention representing St. Margaret's. Tom Wenz (2018), Maggie Cullman (2019), and Kathy Lang (2020) will represent us next year. Peter+ is looking for two others interested in serving as alternates and progressing up. It is "challenging" because attendance is expected on Friday and Saturday for the convention as well as five Regional Council Meetings during the year on Monday evenings. Next year's convention will be May 11-12, 2018 at the Turf Valley Resort. The HVAC system on two Sundays in April wasn't functioning properly. We may be looking at full replacement. Phil Graham is addressing this issue and wants to get a system that will last. The indoor-outdoor units are not compatible because of different tonnage. It was recommended in order to expedite the repair that the vestry may be asked for an e-mail vote on funding. Kate Caldwell has offered to chair the Legacy Society. Members who belong to St. Margaret's Legacy Society are also considered members of the Diocesan Legacy Society.

**Treasurer's Report:** Charlie Lang

Charlie said we had an excellent month in April. Jim Burnett provided a breakdown for the Capital Campaign –with \$220K anticipated in 2017, \$150K in 2018, and an additional \$50K for completion. Thirty-six parishioners are behind at least \$1000 in their pledges. A letter was sent with Dave Boyce's signature a year ago. This may be an opportunity to reach out to those parishioners to see if they are in "financial pain" and could use prayer or other assistance.

**MOTION: Authority from the vestry to pay down the construction loan balance by \$209,472.36 to bring the remaining loan balance to an even \$400,000.00. UNANIMOUS.**

We are currently "in the black" by \$20,069.70 which is exceptional for this time of year. Thank you to all!

**4. Priority Check-ins**

**Missions:** Fran Becker stated goals  
to strengthen lay leadership  
create a data base – possibly using existing data base  
hold volunteer luncheon  
monthly recognition of volunteers  
increase new volunteers

The expectations are to come to church every week and pledge.

**Finance:** Charlie said we are in good shape. George Saroch is looking at trends.

**Facilities:** Tom Wenz, Steve Brennan

They are working on a strategic maintenance plan. They are looking at parking options and green space. They want a new master plan that includes current codes. They are using smaller groups for campus planning. Elizabeth Radley is handling contracts and scheduling. There will be communication regarding this in the Fall *Spire*. There will be a Fall Forum on master planning.

**5. Wardens' Reports**

**Junior Warden Report** – Steve Brennan

T2 Energy Solutions has submitted a written proposal of lighting changes and upgrades. The Parish Hall is emphasized although the entire proposal covers 200 total fixtures, both interior and exterior. Additional inspection of the well system is in the facilities plan. Phil Graham has accepted the position of Buildings and Grounds Chair. The HVAC system needs to be replaced because the units are incompatible. John Purnell, our outside IT/telecommunications consultant, has been addressing the multiple issues having to do with the phone system. The Day School has increased its contribution by 39% towards the current monetary payment to the church. This helps contribute to the security system.

**Senior Warden Report:** Anne Sessions

Anne shared some initial graphic designs of art from JEB Design. One looked similar to an Episcopal shield, the other two had a bright yellow sunburst. There will be a two-stage rollout. The first stage will be the anniversary and the second, the 3.25 Project (3.25 mile radius from the church). It was noted the design should include our mission of transforming lives in Christ for over 325 years. "Giving" on one of the designs sounds like fundraising. This will be a celebration of the past with many more looking forward to the future and what we are now. Perhaps a map with St. Margaret's at the center could be used. There will be a year-long effort to ride the anniversary forward. The Mission Commission is charged to determine our 3.25 mission—how and where we could make an impact. They are also working with Formation including partnership with other churches (planting grasses, for example).

The Volunteer Appreciation will be honoring 26 volunteers. Maybe we will dedicate a wall to volunteers. There will be different criteria next time. This year they tried to be all-inclusive. It is okay if you just volunteer in one area.

Faith and Formation was allotted \$2100 in the budget. They have already spent \$2300. It has expanded and is a robust enterprise. There are youth and guests of different ages. It is an amazing faith-filled, heart-filled event. They have only collected \$850 to date. It was suggested that there be a table by the door to the food to collect the money. Guidelines should be set for costs. There should be improvement in record-keeping. It was proposed that Anne have a motion prepared for the next vestry meeting to meet the short-fall.

#### **6. Formation Report (Nellie Bowers, Gwen Davis, Julia Drooff, Ruth Harmon, Valery Weekley)**

Vestry members were given a thorough 11 page report detailing with precision, definition, numbers and comments regarding the different formation programs going on at St. Margaret's. People are excited to share. The staff provides structure and communication. The lay people provide the energy. Jenelle Mejia is crucial to the program – the driving force. People are sharing responsibility and taking initiative. As we go forward, we need to focus on new leaders ensuring they feel empowered and supported with training and resources. One area to strengthen is reaching kids who are not naturally drawn to church-related activities. Some parents are struggling to encourage teens – we could look for ways to support them. Jeff Conover's original goal was 10 kids. Now more than 25 are participating. We should consider expanding Jeff's hours. Jeff volunteered his time for Night Watch. The middle and high school curriculum changed. It is crucial to keep teachers at least two years for continuity and comfort for the kids. They have transitioned from the J2A model. Kids are encouraging other kids. EfM is a dynamic, self-sustaining program that included participants from St. Luke's, Christ Church – Kent Island, and St. Anne's. Seekers is looking for leadership. Women of the Bible has been inter-generational. Ideas for next year include the 500<sup>th</sup> anniversary of the Protestant Reform. We may have an adult "share time" with Asbury Methodist. While numbers fluctuate, people who come, enjoy and appreciate it. We are encouraged to have kids participate in diocesan youth events for grades 9-12. There will be a mission trip to Puerto Rico in the summer of 2018 and Puerto Rican students will come here in 2019. Diocesan Youth Coordinator, Kate Riley will be coming to Laser Tag.

#### **7. Other Business**

The Day School auction appeared to have smaller attendance but it may have been the larger space. It was \$50/person. They are considering moving it to March because May is such a busy month.

The Rev. Jane Hague is doing well following knee surgery 3 weeks ago. She is using a walker. Six weeks (her expected return) is the June 4<sup>th</sup> Blue Grass service. Peter+ would prefer she be fully recovered before she makes plans to return. She is anticipated to attend the Volunteer Luncheon.

The meeting closed at 9pm with the singing of the doxology.

Next month the Worship Report will be given. Tom Wenz will lead the opening prayer. The meeting will be held on June 20, 2017 at 7pm in the Formation Building.

Faithfully,  
Kathy Polk, Clerk