



St. Margaret's Church

Westminster Parish
Vestry Meeting
Tuesday, October 16, 2018



Hugh Latimer and Nicholas Ridley, Bishops and Martyrs, 1555



Attending:

Peter Mayer+, Rector
Steve Brennan, Junior Warden
Fran Becker
Christine Feldmann
Rex Pingle
Abby Wenz

Patti Sachs, Asst. Rector
Charlie Lang, Treasurer
Maggy Cullman
Phil Graham
Al Todd

Paul O'Donnell, Senior Warden
Jim Barnett, Clerk
Gwen Davis
Tim Parker
Sarah Westcott

Absent: Brian Williams, Ruth Harmon

Also Attending: Elizabeth Radley, Director of Operations

1. Opening prayer was given at 7pm by Phil Graham

2. The minutes from the September meeting were approved as amended.

The Clerk reviewed the methodology for minutes to Vestry meetings to include "gisting" versus "scribing," attachments as a PDF file; all reports submitted for the Vestry meeting when approved for posting, and secure management and posting of approved minutes and attachments.

3. Submitted Reports

A. Rector's Report – Peter Mayer (Attached)

The Rector gave a brief synopsis of the annual Dioceses meeting held earlier in the day.

With ascension of Paul O'Donnell to Senior Warden from Vestry he has exercised the By Laws dictum that the Senior Warden does not vote with Vestry on considered items. As such, there is a vacancy for Paul's slot on the Vestry and several options were presented.

The Rector can appoint, consistent with the Bylaws, to complete Paul's term.

The slate under consideration for the Annual meeting can be expanded from 4 to 5.

A hybrid of each.

The Rector has asked Ernie Tucker to gather a slate of potential candidates for consideration to the Vestry to be presented at the 2019 Annual Meeting.

The transition of several lay leadership positions was discussed.

The Rector discussed the transition of the Newcomers process and requested Vestry support and participation in maximizing the transition in process.

B. Treasurer's Report – Charlie Lang (attached)

The reconciliation of cost to insurance renumeration is complete with a slight adjustment in favor of SMC.

A question was asked regarding the improvement of electrical costs resulting from the solar panels. Without an effective baseline, it is impossible to place a metrics on any improvements. The "Carbon Footprint" will not be reflected in the P&L but is certainly a community plus.

C. Missions Commission Report – Fran Becker and Christine Feldman (attached)

The youth mission to Puerto Rico is on track and fund raising continues. Several parishioners have signed up for the mission to Tanzania next summer. The Missions Fair will be held this Sunday between services. Several opportunities to volunteer will be presented in the Parish Hall for consideration. Winter Relief will be at SMC 25 March – 1 April 2019. The Industrial Areas Foundation (IAF) and Anne Arundel Connecting Together (ACT), a chapter of IAF was initiated with resounding participation across the community including many from SMC. Funding from SMC will be a future topic for Vestry consideration and review.

D. Stewardship Committee Review – Brad Callahan and Doug Seybert

There are currently 131 pledges for 2019 in hand totaling \$634,000. Last years final total was higher but there remains time to close that gap. The Committee will initiate a renewed call/email effort to elicit additional pledges. Vestry members have been asked to support this next round of calls for pledges. There was some discussion concerning a pilot that the Committee will put forward to facilitate the pledge and notification process on line. The Committee requested additional efforts by Clergy and Vestry to sustain emphasis on this critical effort. Repetition and emphasis are key to enhancement. The matching contribution has been met and the Committee is looking for additional match contributors. The Pledge period will end 28 October so that the 2019 budgeting process can begin with a known baseline. It is recognized that additional pledges will come in after that date. The objective of the Committee is 100% participation. They want everyone to feel part of our community. The Rector reflected that SMC is in the top 5 for attendance and top 3 for "giving" across the Dioceses. There was a free flow of ideas to increase the pledge numbers that will be taken under consideration by the Committee. The Rector and team encouraged sustained support and ideas. The Vestry applauded the efforts of the Committee to include those not present and working behind the scenes.

4. Warden's Reports

A. Junior Warden – Steve Brennan (attached)

Thanks to the Technology Committee for getting the streaming capability up and running and to Laura for executing the photo streaming from pew side. Specific kudos to Jim Weekley, Brian Williams, and Mark Torrence. The Rector reminded the Vestry that beyond fiduciary responsibility their charge also included the campus and infrastructure. He wanted to thank the various fiduciary teams as well as the B&G Committee and specifically Jim Bowersox and Elizabeth Radley for the much-improved look of the campus.

B. Senior Warden – Paul O'Donnell (attached)

Thanks to Phil Graham for conducting a thorough inspection of the rental property. We now have a good baseline from which to effect necessary repairs. Paul thanked Tricia Hallberg McVeigh, Director of the St Margaret's Day School (SMDS) for the Vestry Visitation Day on that campus. Others added their praise for the day. Also thanks to Sarah Westcott for working the joint lunch.

The Senior Warden emphasized that the Vestry roll in SMDS finances is evolving and that the overall relationship needs to be clarified and strengthened.

There was a discussion regarding the handicap parking situation on campus. The limited availability of handicap parking coupled with the increasing number of parishioners needed proximate opportunities to park is resulting in "drop offs" at entrance areas. It was noted that handicap parking is predicated on curb access (in part) obviating the reassignment of "low emission" parking unless substantial alterations can be made to the adjacent curbs.

The SMDS proposed sidewalk will include an estimate to add handicapped parking at the end of the walk way near the south east end of the Formation Building. This will be taken up by the B&G Committee for submission to the Vestry for consideration.

There was some discussion of reenergizing the Long-Range Planning Committee and including the rental property in that consideration

C. For the good of the Order – Rector

It was recommended that the listing of Sunday servers be added for easy access to the web site so that parishioners who are scheduled can easily access the coming schedule.

5. **Adjourn:** The meeting was adjourned at 8:45 pm with the singing of the doxology.

Next regular meeting is Tuesday November 20, 2018 in the Formation Building.

Faithfully,

Jim Barnett
Clerk



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MissionsCommission Report OCT18rev.doc



SMC Junior Warden Report 10 16 2018.pdf



Senior Warden's report October 2018



Rectors report October.pdf